

ANNEXURE C — SITE READINESS CHECKLIST

Kids Play Pty Ltd t/a Kidzspace Playgrounds • 1300 543 977 • hello@kidzspace.com.au

*Sign and return this checklist at least 5 Business Days before your Installation Date (Terms clause 9.4). If it is not returned on time, we may reschedule your installation and a rescheduling fee applies. If any item below is not in place when our crew arrives, standby **and** remobilisation charges apply under the Schedule of Rates. These charges cover crew, plant and travel that we have already committed to your job.*

Customer / site: _____ Quote no.: _____

Installation Date: _____ Site address: _____

1. Access

- ☐ There is a clear access route from the street to the work area for a delivery truck, a concrete truck and a 5-tonne excavator, at least **3.0 m wide** and **3.5 m high**, with no soft ground, steps or low branches.
- ☐ Gates, keys, codes or bollards will be open or available from **7:00 am**. Name of the person who opens up: _____
- ☐ Parking or a set-down area for trucks and a trailer is available.

2. Work area

- ☐ The work area is cleared of equipment, materials, vehicles, rubbish and vegetation, and is at finished level (± 50 mm).
- ☐ The work area is fenced or can be secured, and will be **closed to children and the public** from the start of installation until handover (clause 10.5).
- ☐ No other trades will be working in or blocking the work area during our installation. Trades on site that week: _____
- ☐ Set-out: the person who will approve the equipment position on the morning of day 1 is _____ (clause 6.11).

3. Underground services

- ☐ All known services (power, water, sewer, stormwater, irrigation, gas, data, lighting) have been **marked on the ground or shown on a plan provided to Kidzspace**.
- ☐ Any private services not shown on Before You Dig plans have been located and marked.

4. Spoil and ground

- ☐ Excess soil may be spread or stockpiled at: _____ (if blank, Kidzspace will choose a location next to the works — clause 4.1(f)).
- ☐ Known fill, rock, rubble, soft or wet ground has been disclosed to Kidzspace: _____

5. Site facilities

- ☐ Toilet access for the crew is available.
- ☐ A water tap is available within 50 m.
- ☐ Power (240 V) is available, if this was specified in the Quote.

6. Hours, inductions and restrictions

- ☐ The crew may work **7:00 am – 5:00 pm, Monday to Friday** without restriction. List any restrictions (school hours, noise limits, no-go periods): _____ (*restrictions are charged under clause 4.3*)
- ☐ Inductions or sign-in requirements will take less than 1 hour in total. Details: _____
- ☐ Working with Children / security clearance requirements, if any: _____

7. Surfacing by others (if applicable)

- ☐ If your own contractor is installing the safety surfacing, they have Kidzspace's drawings showing surfacing depth, extent and finished heights, and they understand that the certification inspection happens after their work is complete (clause 10.6).

8. Site contact

On-site contact (must be available by phone on install days): _____ **Mobile:** _____

Handover attendee: _____ **Mobile:** _____

Declaration. I confirm that I am authorised by the Customer, and that every item ticked above will be in place on the Installation Date. I understand that if an item is not in place, Kidzspace may charge standby, remobilisation and rescheduling fees under the Terms of Trade & Supply and the Schedule of Rates.

Name: _____ Position: _____ Signature: _____

Date: _____

Annexure C to the Kidzspace Terms of Trade & Supply. Return by email to your project contact or hello@kidzspace.com.au.